

MAILBOX (INCLUDING KEY ORDER DETAILS)

PRECINCT

APPENDIX 17





MAILSAFE MAILBOXES

Manufacturer's care and maintenance procedures

The effects of exposure to ultra-violet light, atmospheric pollution, general dirt, grime and airborne salt deposits can accumulate on powdercoated surfaces over time. A simple maintenance program should be implemented to remove such deposits regularly.

Ideally, maintenance cleaning should take place every six months. In areas where pollutants are more prevalent, such as beachfront houses and industrial areas, maintenance cleaning programs should be carried out more frequently, paying particular attention to areas that are not normally washed by rain.

Three steps to cleaning powdercoated surfaces:

1. Remove any loose deposits with a wet sponge rather than risk micro scratching the surface by dry dusting.
2. Using a soft non-abrasive brush and mild detergent in warm water, clean the powdercoating to remove any dust, salt or other foreign particles.
3. Rinse thoroughly with clean water to remove any remaining detergent.

WARNING:

The use of harsh solvents may damage the powdercoating integrity. Detergents that recommend the use of gloves when handling should be avoided, as this is a good indication that the detergent is harsh and therefore unsuitable for cleaning powdercoated mailboxes. Either mineral turpentine or methylated spirits may be used to assist with stubborn stains.

Keys and Engraving Strips

Keys

Additional or replacement mailbox keys can be ordered by calling Project Products on 1800 685 922. Quote the code engraved on the front of the mailbox lock.

Engraving / Box Number Strips

These can be ordered by calling Project Products on 1800 685 922.



PROJECT PRODUCTS (formerly Project Mail Systems)
Unit 27, 1140 Nepean Highway, Mornington Vic 3931
Tel: 03 5975 5551 Fax: 03 5975 5544 E: sales@projectproducts.com.au
www.mailsafe.com.au Toll Free: 1800 685 922
A division of Architectural Building Products Pty Ltd ACN 111 080 730 ABN 28 158 901 889



MAILSAFE MAILBOX KEY ORDER REQUEST

Fax to Project Products on 03 5975 5544 or email sales@projectproducts.com.au

Failure to provide **all** information requested below will delay the order being processed.

PROPERTY ADDRESS:

Please order the following Mailsafe Mailbox keys:

Apt no:

Lock code: CC..... ***required information – obtain from lock on mailbox.
Keys **cannot** be ordered without this code.

Quantity: Total cost: \$...... (see cost below)

Mail to: ***nominate an alternate address if you
cannot access your mailbox.
Postcode must be included.

Invoice to: ***name & address for tax invoice
Postcode must be included.

Signed: Phone no:

Cost: 1 key \$16.50 + GST each = \$18.15
2 of same key \$27.00 + GST pair = \$29.70
Standard postage included.
Optional Express Post – add \$10.55 + GST = \$11.61

Payment in full is required prior to keys being sent out. Payment by cheque or credit card. Cheques are payable to PROJECT PRODUCTS. A tax invoice and receipt will be issued.

Credit card payment: Visa ☐ Mastercard ☐

Credit card no:..... Expiry:/.....

Amount: \$...... Cardholder's name:

Cardholder signature:

CVV no. (3 digit number at end of signature panel on reverse of card):



PROJECT PRODUCTS (formerly Project Mail Systems)
Unit 27, 1140 Nepean Highway, Mornington Vic 3931
Ph: 03 5975 5551 Fax: 03 5975 5544
www.projectproducts.com.au Toll Free: 1800 685 922
sales@projectproducts.com.au